

Business Description Summary

For MO/TO and Internet Merchants

Signature Card Services

Brief description of products or services offered: _____

In what geographical areas will your products be sold / services be offered? _____

How does the business advertise? Direct Mail Yellow Pages
 Magazines Radio/Television
 Internet (addresses): _____

How are products or services sold? Internet In-person Mail Order Phone Order Inbound _____
Outbound _____

Who processes the order for the cardholder? Merchant Fulfillment center Other _____

What type of equipment/software will be used? Terminal Software Third party

Who enters credit card information into the processing system? Merchant Fulfillment center Consumer Other _____

After charge authorization, how long until product ships? _____

Who ships the product? Merchant Fulfillment center

What shipping service is used? US Mail Other _____

What type of service is used? Regular Overnight Other _____

Is a delivery receipt requested? Yes No

What are the best times to contact you? _____

Briefly describe your refund policy: _____

What is your web site address(es)? _____

Please complete this and fax to 323-966-0056